

To: Cabinet, Archives
From: Kathy Johnson
Subject: Minutes of August 12, 2014
Date: August 12, 2014

Members Present: Anderson, Bertch, Bohnet, Collins,
Hutchins, Johnson, McCurdy, and Schlack

Several agenda items of Aug. 5 were postponed until the August 19 Cabinet meeting.

Discussion and Action Items

- Enrollment and budget discussion
- Health Focused Campus
 - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, and fund raising
- Travel –
 - Cristina Miller and the following students to attend the Phi Theta Kappa Michigan Regional Leadership conference (Maple City, MI) Sept. 5-7, 2014:
 - Hayley Younce
 - Justin Wood
 - Krusta Mahl
 - Lyndsey Wall

Personnel Items

- Kudos
 - Robin Schieber (Student Success Center) for her hard work successfully encouraging students to attend KVCC orientation
 - Judd Mattimore (Media Services) for designing and implementing a great cost saving way to update projector mounts to serve current needs
- Hires, Resignations and Retirements
 - Teresa Kennedy resigned her position at the Groves Center effective August 8, 2014; position will be refilled
 - The position vacated when Julia Young resigned as student services generalist will be refilled
 - The recently vacated utility maintenance position will be refilled
 - The vacant part-time circulation aid position will be refilled

Other

- I/T is ready for the start of the new semester
- There will be an audit tracking all software currently being used by KVCC
- Bentler Automotive will hold welding training at the KVCC lab Aug. 19, Aug. 21, Aug. 26, Aug. 29

- The Human Resources Department will be closed today from 11:30 – 1:00.
- The KVCC Faculty Association contract was approved at a Board meeting Aug. 12 (this morning). There will be an Academic Services meeting on Aug. 20 to discuss the specifics of the new contract.
- The part-time faculty contracts for Fall 2014 were sent out today.
- Louise Anderson distributed a list of organizational areas that incurred budget deficits in fiscal 2014. There will be a concerted effort to take the needed action to correct this problem in fiscal 2015.
- An Automotive seminar will be held on Aug. 26 from 5 – 10pm
- The administrative parking lot will be resurfaced/repaved beginning Thursday Aug. 14 evening through Sunday Aug. 17.

Next Meeting – The next Cabinet meeting is scheduled for August 19, 2014.